

Agenda for the Monthly Meeting of the  
**BARABOO ECONOMIC DEVELOPMENT COMMISSION (“BEDC”)**

Date and Time: **Thursday, January 6, 2022 at 5:45 p.m.**

Location: **City Hall, Council Chambers, 101 South Blvd., Baraboo**

Members Noticed: Nanci Caflisch - Chair, Chantel Steinhorst – Vice-Chair, Rainey Briggs, Jennifer Culotta, Dave Johnson, Jason Kent, Serge Koenig, Stuart Koehler, Karen Kothbauer, Rob Nelson, Beth Persche, Jose Vera

Others Noticed: Casey Bradley, Brenda Zeman, Mike Hardy, Tom Pinion, Jim Michaels, Mark Schauf, Kevin Stieve, Jessica Bergin, Jenny Erickson, Baraboo Chamber of Commerce President, Patrick Cannon, and the Media

**MEMBERS**

not  
attending  
must notify  
the  
Chairperson  
at least 24  
hours before  
the meeting.

1. **CALL MEETING TO ORDER AND NOTE COMPLIANCE WITH OPEN MEETING LAW**
2. **ROLLCALL OF MEMBERSHIP**
3. **APPROVE November 4, 2021 MEETING MINUTES**
4. **APPROVE AGENDA**
5. **PRESENTATION**  
None
6. **ACTION ITEMS**
  - i. Work session with Redevelopment Resources regarding EDA Grant
7. **INFORMATION/DISCUSSION ITEMS**  
None
8. **ADJOURNMENT**

---

Agenda prepared by Patrick Cannon on 12/22/2021 and posted by DMG on 12/29/2021

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

**FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLIC**

# **Baraboo Economic Development Commission**

## **Meeting Minutes**

### **November 4, 2021**

#### **I. Call Meeting to Order and Note Compliance with Open Meeting Law**

Vice-Chairperson Steinhorst called the meeting to order at 5:45 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

#### **II. Roll Call of Membership**

Present: Caflisch (Via Phone), Steinhorst, Culotta, Koehler, Koenig, Kothbauer, Nelson, Persche

Absent: Briggs, Johnson, Kent, Vera

Other: Patrick Cannon

#### **III. Approve Minutes**

Motion to approve the minutes for September 2, 2021

Nelson (1); Kothbauer (2)

Aye: All via voice vote

Nay: None

#### **IV. Approve Agenda**

Motion to approve the agenda

Nelson (1); Persche (2)

Aye: All via voice vote

Nay: None

#### **V. Presentation**

None

#### **VI. Action Items**

##### **a. Election of Secretary to complete balance of term of Carolyn Wastlund**

It was noted that Ms. Wastlund had resigned her position on BEDC leaving the position of Secretary vacant. The Vice Chair asked for volunteers wishing to fill the position. Ms. Persche volunteered to fill the unexpired term.

Motion:

To nominate Beth Persche to serve as Secretary filling the unexpired term vacated by Ms. Wastlund.

Nelson (1); Steinhorst (2)

Aye: All via voice vote

Nay: None

##### **b. Work session with Redevelopment Resources regarding EDA Grant**

###### **i. Project overview**

###### **ii. Review of Steering Committee questionnaire**

###### **iii. Discussion of Focus Group Invitees**

Kristen Fish-Peterson and members from Studio GWA were present to review their plans for the implementation of the grant program.

They discussed their research and their plans for the project. They will be creating a survey instrument for the initial feedback from Baraboo residents. Each member of BEDC was requested to provide names of residents they felt would be good participants for focus groups or individual interviews.

**VII. Information/Discussion Items**

The Group decided not to hold a meeting in December.

**VIII. Adjournment**

Motion to adjourn the meeting was made at 7:24 pm.

Kothbauer (1); Koehler (2)

Aye: All via voice vote

Nay: None

Chantel Steinhorst  
Vice-Chairperson

Patrick Cannon  
Recorder